



Legislation Text

File #: 2581-2020, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contract for personal protective equipment, cleaning and disinfection supplies, social distancing barriers and signage, and other healthcare supplies to ensure that the Department has the proper inventory of items to respond to the COVID-19 pandemic. All related purchase orders for these services will be issued from Universal Term Contracts previously established by the City of Columbus, Purchasing Office.

Due to the COVID-19 crisis, it has become critical to the City of Columbus to ensure the safety of our employees and members of the community who may enter City facilities. Furthermore, with the uncertainty or the duration of the virus, the City wants to ensure not only an available inventory but a supply chain to enable the City to order on as needed basis in the most timely fashion.

As such, the aforementioned supplies are needed to properly equip City employees for the purpose of sanitizing facilities, installing the appropriate barriers and signage to ensure proper social distancing, and to equip safety personnel with the appropriate healthcare supplies and equipment to respond to the safety needs of employees without delay of these necessary items.

Fiscal Impact: This ordinance authorizes an expenditure of \$100,000.00 from the CARES Act Fund with various Universal Term Contract vendors for coronavirus supplies and equipment. It should be noted that Federal CARES Act funds expire on December 30, 2020.

Emergency action is requested to ensure that purchase orders can be established as soon as possible, so that necessary coronavirus (COVID-19) supplies and equipment can be obtained as quickly as possible.

To authorize the Director of Finance and Management to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract for personal protective equipment, cleaning and disinfection supplies, social distancing barriers and signage, and other healthcare supplies; and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement for COVID-19 supplies and equipment; to authorize the expenditure of \$100,000.00 from the CARES Act Fund; and to declare an emergency. (\$100,000.00)

WHEREAS, the COVID-19 pandemic has resulted in the need for personal protective equipment, cleaning and disinfection supplies, social distancing barriers and signage, and other healthcare supplies; and

WHEREAS, various Universal Term Contracts (UTC's) have been established by the Purchasing Office for these supplies and equipment; and

WHEREAS, the expenditure of CARES Act funding to purchase these supplies and equipment is necessary to address the safety of employees and members of the community who visit City Facilities due to the COVID-19 public health emergency; and

WHEREAS, such expenditure of funds has not been previously accounted for in the 2020 Budget; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Facilities

Management Division, in that it is immediately necessary to authorize the Director of Finance and Management to issue various purchase orders for coronavirus supplies and equipment in order to sanitize City facilities, install the appropriate barriers and signage to ensure proper social distancing, and to equip safety personnel with the appropriate healthcare supplies, thereby preserving the public health, peace, property, safety and welfare; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to associate all General Budget reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement, per the terms and conditions of the existing Universal Term Contracts for personal protective equipment, cleaning and disinfection supplies, social distancing barriers and signage, and other healthcare supplies to ensure that the Department has the proper inventory of items to respond to the COVID-19 pandemic.

SECTION 2. That the expenditure of \$100,000.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in the CARES Act Fund 2207, Subfund 220701 in Object Class 02 - Supplies, per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 2581-2020 Legislation Template.xls

SECTION 3. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.