



Legislation Text

File #: 2785-2020, Version: 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase National Restaurant Association (NRA) Serv Safe Educational Materials with National Restaurant Association. The Columbus Public Health Department is the sole user for Serv Safe Educational Materials used to educate, train and test local food businesses on proper food processing, handling and preparation. The term of the proposed option contract would be approximately three (3) years, expiring March 31, 2023, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on November 12, 2020. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ016865). One (1) bid was received.

The Purchasing Office is recommending award to the responsive, responsible and best bidder as follows:

National Restaurant Association, CC# CC020891 expires 11/5/2022, Items 1-5, \$1.00
Total Estimated Annual Expenditure: \$60,000.00, Columbus Public Health Department, the sole user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Serv Safe Educational Materials with National Restaurant Association; and to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001343. (\$1.00).

WHEREAS, the Serv Safe Educational Materials UTC will provide for the purchase of educational materials used to educate, train and test local food businesses on proper food processing, handling and preparation; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on November 12, 2020 and selected the responsive, responsible and best bidder; and

WHEREAS, it has become necessary in the daily operation of the Columbus Public Health Department to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Serv Safe Educational Materials; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase National Restaurant Association (NRA) Serv Safe Educational Materials in

accordance with Request for Quotation RFQ016865 for a term of approximately three (3) years, expiring March 31, 2023, with the option to renew for one (1) additional year, as follows:

National Restaurant Association, Items 1-5, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.