



## Legislation Text

---

**File #:** 0011-2021, **Version:** 1

---

**Background:** This ordinance authorizes the Finance and Management Director to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contracts for vehicle fuel and fueling services on behalf of the Fleet Management Division, in order fuel and maintain City vehicles. These purchase orders will be issued from Universal Term Contracts previously established by the City of Columbus, Purchasing Office.

Wex Bank, CC# 84-1425616, Vendor# 0105063 PA003194 - Retail Fleet Fuel - expires 7/31/21

**Fiscal Impact:** This ordinance authorizes an expenditure of \$2,100,000.00 from the Fleet Management Operating Fund from previously established Universal Term Contracts for fuel and fueling services related to City vehicles. For 2021, the Fleet Management Division budgeted \$8.3 million for unleaded and diesel fuels and fueling services. This ordinance authorizes the Director of Finance and Management to enter into contract for fuel card for fueling services. In 2020, the Fleet Management Division expended \$2.2 million for fueling services. In 2019 the Fleet Management Division expended 3.4 million.

This ordinance is contingent on the passage of the 2021 Operating Budget.

**Emergency action** is requested to ensure an uninterrupted supply of fuel and fueling services.

To authorize the Director of Finance and Management to associate all General Budget Reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreements for fuel and fueling services on behalf of the Fleet Management Division; to authorize the expenditure of \$2,100,000.00 from the Fleet Management Operating Fund; and to declare an emergency. (\$2,100,000.00)

**WHEREAS**, the Finance and Management Department, Fleet Management Division, has a need to purchase vehicle fuels and fueling services for vehicles operated by the City; and

**WHEREAS**, Wex Bank successfully bid and was awarded contract PA003194 - Retail Fleet Fuel, expires 7/31/21; and

**WHEREAS**, funding for this purchase is budgeted and available within the Fleet Management Operating Fund; and

**WHEREAS**, an emergency exists in the usual daily operations of the Department of Finance and Management in that it is immediately necessary to authorize the Director of Finance and Management to establish various purchase orders for the purchase of vehicle fuel and fueling services, thereby preserving the public health, peace, property, safety and welfare;  
**NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to associate all General Budget reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement, per the terms and conditions of established Universal Term Contracts for vehicle fuel and fueling services. Current UTC vendor(s) are as follows:

Wex Bank, CC# 84-1425616, Vendor# 0105063 PA003194 - Retail Fleet Fuel - expires 7/31/21

**SECTION 2.** That the expenditure of \$2,100,000.00 or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object class 02 per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 0011-2021 Legislation Template.xls**

**SECTION 3.** That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.