



## Legislation Text

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**File #:** 0100-2021, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Director of the Department of Public Safety to modify a contract with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief. A modification is necessary to extend the length of the contract. The current contract was entered into pursuant to Ordinance 1786-2020 and expires on January 31, 2021. A contract extension is necessary so that Ralph Andersen & Associates can continue its work with City Administration and Division of Fire staff to design, recommend, and implement a robust, transparent, and inclusive process to recruit the best candidates nationwide. This ordinance is seeking authority to extend the contract expiration date from January 31, 2021 to June 30, 2021.

It should be noted that the original contract with Ralph Andersen & Associates was entered into pursuant to a Request for Proposals (RFP) process RFQ015908.

Ralph Andersen & Associates; Federal Tax ID# 94-2299383

**Fiscal Impact:** This legislation authorizes a contract extension with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief. No additional funding is being requested.

**Emergency action** is requested so that a contract can be entered into immediately and nationwide recruitment activities can continue without delay.

To authorize the Director of the Department of Public Safety to modify a contract with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief; and to declare an emergency (\$0.00)

**WHEREAS,** the City has a need for nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief; and

**WHEREAS,** the initial contract with Ralph Andersen & Associates was awarded pursuant to Request for Proposals RFQ015908; and

**WHEREAS,** the current contract was entered into pursuant to Ordinance 1786-2020 and expires on January 31, 2021; and

**WHEREAS,** a contract extension is necessary so that Ralph Andersen & Associates can continue its work with City Administration and Division of Fire staff to design, recommend, and implement a robust, transparent, and inclusive process to recruit the best candidates nationwide; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Safety in that it is immediately necessary to authorize the Director to extend a contract with Ralph Andersen & Associates so that nationwide executive

level recruitment services can continue without interruption, for the preservation of the public health, peace, property, safety, and welfare; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Public Safety is hereby authorized to modify a contract with Ralph Andersen & Associates to continue providing nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief by extending the contract expiration date to June 30, 2021.

**SECTION 2.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.