



Legislation Text

File #: 0862-2021, **Version:** 1

BACKGROUND: This ordinance authorizes the Finance and Management Director to renew a contract, on behalf of the Facilities Management Division, with Winnsapes for mowing and landscape maintenance services.

The Facilities Management Division solicited and received formal bids for mowing and landscaping services on February 26, 2019. Winnsapes was deemed the lowest, responsive, and responsible bidder and was therefore awarded the contract for mowing and landscaping services for locations under the purview of the Facilities Management Division. This contract was bid with four (4) annual contract renewal options. The Finance and Management Department would like to exercise the second (2nd) of the four (4) annual contract renewals.

Winnsapes Contract, FID: 31-1313521, CC# CC005033, expiration date September 17, 2021.

Emergency Designation: Emergency action is requested so that these landscaping services can continue without delay.

Fiscal Impact: This ordinance authorizes an expenditure of \$263,276.64 from the general fund with Winnsapes for mowing and landscape maintenance services. The Facilities Management Division budgeted \$200,000.00 in their 2021 general fund operating budget for these services. The additional funding will come from budgetary line-item surpluses within the Facilities Management Division. In 2019, Facilities Management expended \$198,700.35 for mowing and landscaping services. In 2020, the division expended \$264,295.50 for these services, which included a contract modification via Ordinance 2850-2020 that added mowing and landscape maintenance services for various new facilities that became operational in 2020, including Fire Station 35 located at 711 N. Waggoner Road and Police Substation 1 located at 8118 Sancus Blvd.

To authorize the Finance and Management Director to renew a contract, on behalf of the Facilities Management Division, with Winnsapes for mowing and landscape maintenance services for facilities under the purview of the Facilities Management Division; to authorize the expenditure of \$263,276.64 from the general fund; and to declare an emergency. (\$263,276.64)

WHEREAS, the Facilities Management Division solicited formal bids for mowing and landscape maintenance services; and

WHEREAS, the city received four bids and Winnsapes was deemed the lowest, responsive, and responsible bidder; and

WHEREAS, this contract was bid with four (4) annual contract renewals options; and

WHEREAS, the Department of Finance and Management would like to exercise the second (2nd) of the four (4) annual contract renewals; and

WHEREAS, it is necessary to authorize a contract and the expenditure of \$263,276.64 from the general fund; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Facilities

Management Division, in that it is immediately necessary to authorize the Finance and Management Director to renew a contract with Winnsapes for mowing and landscape maintenance services for the Facilities Management Division so that lawn and landscaping maintenance can commence, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to renew a contract, on behalf of the Facilities Management Division, with Winnsapes for mowing and landscape maintenance services for locations under the purview of the Facilities Management Division.

SECTION 2. That the expenditure of \$263,276.64, or so much thereof as may be needed, is hereby authorized in the General Fund 1000, in Object Class 03 Contractual Services per the accounting codes in the attachment in this ordinance.

SECTION 3. That the monies in the foregoing sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.