



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 1075-2021, **Version:** 1

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This ordinance authorizes establishing a purchase order with Insight Public Sector in the amount of \$18,075.00 to pay two outstanding invoices. This is to partially replace purchase order PO205207, confirmed on December 16<sup>th</sup>, 2019 in the amount of \$234,000.00. This purchase order was erroneously canceled with a balance of \$91,350.00. Since, at the time of cancellation, there were pending invoices totaling \$18,075.00, there is a need to establish a purchase order to enable payment.

In July of 2019, the department established an agreement, through state term schedule #STS 534242 with Insight Public Sector via purchase order PO180003 in the amount of \$19,950.00. This initial agreement provided 133 hours of consulting services at a fixed rate of \$150.00 per hour for a term beginning on July 3rd, 2019 and ending on July 2nd, 2020. This initial agreement was then modified by ordinance 2816-2019. This ordinance added 1,560 hours to the agreement at a fixed cost of \$150.00 for a total of \$234,000.00.

Following passage of the above-mentioned ordinance, purchase order PO205207 was established. This purchase was erroneously canceled before all invoices were paid. Thus, there is a need to establish a purchase order to allow for payment of these invoices.

This ordinance also authorizes the expenditure of \$18,075.00 to pay two outstanding invoices, as described above.

### **CONTRACT COMPLIANCE**

Vendor name: Insight Public Sector

DAX vendor Account #: 007309

Contract Compliance #: 36-3949000 Expiration 9-22-2022

### **FISCAL IMPACT**

Funds are available and budgeted in the Information Services Operating Fund for the purpose stated above.

### **EMERGENCY DESIGNATION**

Emergency action is requested on this ordinance as the referenced invoices are past due.

To authorize the establishment of a purchase order with Insight Public Sector in the amount of \$18,075.00, to partially replace PO205207 that was canceled in error, to pay two outstanding invoices from Insight Public Sector totaling \$18,075.00, to authorize the expenditure of \$18,075.00 for the above referenced purpose from the Department of Technology, Information Services Division, Information Services Operating Fund, and to declare an emergency

(\$18,075.00)

**WHEREAS**, purchase order PO205207, resulting from passage ordinance 2816-2019, was canceled in error; and

**WHEREAS**, there were invoices pending against the above-mentioned purchase order when it was canceled; and

**WHEREAS**, to pay the pending invoices, the Department of Technology desires to establish a new purchase order; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Technology in that it is immediately necessary to authorize the establishment of a purchase order to enable payment of invoices that were pending against purchase order PO205207, which was canceled in error before the invoices could be paid, for the preservation of the public health, peace, property and safety and welfare, now therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the establishment of a purchase order be and is hereby authorized to pay outstanding invoices from Insight Public Sector, to partially replace purchase order PO205207 that was canceled in error before the above-noted invoices were paid.

**SECTION 2.** That the expenditure of \$18,075.00 is hereby authorized to be expended from the Department of Technology, Information Services Division, Information Services Operating Fund as follows: (see attachment 1075-2021EXP)

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or all contract modifications associated with this ordinance.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same