



## Legislation Text

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**File #:** 1873-2021, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Flocculator Sprockets and Bearings Parts with Norfolk Bearings & Supply Co., Inc. The Division of Water is the primary user of these items. Flocculator Sprockets and Bearings Parts are used on the flocculation process tank at the water treatment plants. The term of the proposed contract is approximately two (2) years, expiring December 31, 2022, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on June 4, 2021. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329.06 relating to competitive bidding (Request for Quotation No. RFQ018787). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Norfolk Bearings & Supply Co., Inc., CC# 028917 expires 6/28/2023, All Items; \$1.00

Total Estimated Annual Expenditure: \$50,000.00, with the Division of Water as the primary user.

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because these items are needed for maintaining the flocculation process tank at the City's water treatment plant.

This company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract to purchase Flocculator Sprockets and Bearings Parts with Norfolk Bearings & Supply Co., Inc; to authorize the expenditure of \$1.00 from the General Fund; and to declare an emergency. (\$1.00).

**WHEREAS,** the Flocculator Sprockets and Bearings Parts UTC will provide for the purchase of items needed for the flocculation process tank at the City's water treatment plants throughout the City of Columbus; and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on June 4, 2021 and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Utilities in that it is immediately necessary to authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Flocculator Sprockets and Bearings Parts to avoid an interruption in the supply, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract to purchase Flocculator Sprockets and Bearings Parts in accordance with Request for Quotation RFQ018787 for a term of approximately two years, expiring December 31, 2022, with the option to renew for one (1) additional year, as follows:

Norfolk Bearings & Supply Co., Inc., All Items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.