



Legislation Text

File #: 2124-2021, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to renew a contract on behalf of the Facilities Management Division with Dove Building Services, Inc. for custodial services at Columbus Public Health, located at 240 Parsons Avenue. This contract originally provided for an initial term with four (4) annual renewal options. The initial term for this contract was for the period December 1, 2019 through November 30, 2020 and was authorized via Ordinance 2717-2019.

The legislation seeks authority to exercise the second (2nd) of the four renewal options and renew the contract for the period December 1, 2021 through November 30, 2022. This contract was formally bid in 2019 and Dove Building Services was deemed the lowest, responsive, and responsible bidder.

Fiscal Impact: This ordinance authorizes an expenditure of \$305,070.12 from the general fund for custodial services at Columbus Public Health, located at 240 Parsons Avenue. The Facilities Management Division 2021 operating budget provides sufficient budget authority for these services.

Dove Building Services, Inc. vendor# 004464, FID: 31-0918594; expiration 09/30/2021. EBO_MBE Vendor

To authorize the Finance and Management Director, on behalf of the Facilities Management Division, to renew a contract with Dove Building Services, Inc. for custodial services at Columbus Public Health; and to authorize the expenditure of \$305,070.12 from the general fund (\$305,070.12)

WHEREAS, it is necessary to renew a contract with Dove Building Services, Inc. for annual custodial services at Columbus Public Health, located at 240 Parsons Avenue; and

WHEREAS, the Facilities Management Division formally bid for said services via RFQ013050 in 2019; and

WHEREAS, the initial term for this contract is for the period December 1, 2019 through November 30, 2020, and was authorized via Ordinance 2717-2019; and

WHEREAS, this contract provides for an initial term with four (4) annual renewal options; and

WHEREAS, it is necessary to exercise the second (2nd) renewal option and renew the contract for the period December 1, 2021 through November 30, 2022

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Facilities Management Division, to authorize the Director to renew a contract with Dove Building Services, Inc. for custodial services at Columbus Public Health, located at 240 Parsons Avenue so that custodial services can commence for the third year of the contract; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Facilities Management Division, is hereby authorized to renew a contract with Dove Building Services, Inc. for custodial services at Columbus Public Health,

located at 240 Parsons Avenue.

SECTION 2. That the expenditure of \$305,070.12, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 1000 General Fund in object class 03 per the accounting codes in the attachment to this ordinance.

SECTION 3. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.