



## Legislation Text

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**File #:** 2151-2021, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase absorbent materials and spill containment products with Applied Industrial Technologies. The contract is for city wide use for spill containment. Absorbent pads, granular materials, mats, and spill-proof pallets are used by Fleet Management, Public Utilities, and Public Service to keep work areas safe and clean. The term of the proposed option contract would be approximately three (3) years, expiring August 31, 2024, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on July 1, 2021. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ019047). Three (3) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Applied Industrial Technologies, CC# 006401, expires August 5, 2023, Item Categories 1 thru 7, \$1.00  
Total Estimated Annual Expenditure: \$50,000, Department of Public Safety as primary user

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance to make funding immediately available to replenish inventory of spill and absorbent material supplies.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Absorbent Materials and Spill Containment Products with Applied Industrial Technologies; and to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001670; and to declare an emergency. (\$1.00).

**WHEREAS,** the Absorbent Materials and Spill Containment Products UTC will provide for the purchase of absorbent pads, granular materials, mats, and spill-proof pallets used to keep work areas safe and clean.; and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on July 1, 2021, and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Safety and other City agencies in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term

Contract for the option to purchase Absorbent Materials and Spill Containment Products, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase absorbent materials and spill containment products in accordance with Request for Quotation RFQ019047 for a term of approximately three years, expiring August 31, 2024, with the option to renew for one (1) additional year as follows:

Applied Industrial Technologies, Item Categories 1 thru 7, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001670 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.