



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 2198-2021, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to establish a purchase order for the purchase of services to replace circuit breakers at the CNG fueling station at the Fleet Management Division's Groves Road facility. The purchase order for circuit breaker replacement services will be issued from a Universal Term Contract (UTC) that has been previously established by the City of Columbus Purchasing Office.

Roberts Service Group, Inc., vendor#004397, PA003581, Electrical Maintenance UTC - expires 12/31/22 - (\$19,790.00 estimated)

Fiscal Impact: This ordinance authorizes an appropriation and expenditure of \$19,790.00 from the Fleet Management Capital Fund with Roberts Service Group for the purchase of circuit breaker replacement services. For 2020, the Fleet Management Division budgeted \$400,000 for capital funded projects. In 2019 \$278,701.00 was expended for capital funded projects.

..Title

To authorize the Finance and Management Director, on behalf of the Fleet Management Division, to establish a purchase order with Roberts Service Group from a previously established Universal Term Contract (UTC) for the purchase of circuit breaker replacement services; and to authorize the expenditure of \$19,790.00 from the Fleet Management Capital Fund. (\$19,790.00)

WHEREAS, the Fleet Management Division has a need to replace circuit breakers at the Groves Road CNG fueling station; and

WHEREAS, Roberts Service Group, Inc. successfully bid and was awarded contract PA003581- Electrical Maintenance UTC, expires 12/31/22; and

WHEREAS, funding for these electrical services is budgeted and available within the Fleet Management Capital Fund; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Fleet Management Division, to authorize the Finance and Management Director to establish a purchase order with Roberts Service Group for the purchase of circuit breaker replacement services; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to establish a purchase order from a previously established Universal Term Contract for the purchase of circuit breaker replacement services with the following vendor:

Roberts Service Group, Inc., PA003581, Electrical Maintenance UTC (\$19,790.00 estimated)

SECTION 2. That the expenditure of \$19,790.00 or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5205 Fleet Management Capital Fund in Object Class 06 per the

accounting codes in the attachment to this ordinance.

See Attached File: Ord 2198-2021 Legislation Template.xls

SECTION 3. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 7. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.