



Legislation Text

File #: 2730-2021, **Version:** 1

Need: This ordinance is to authorize the Executive Director of the Civil Service Commission to modify the contract and increase the maximum authorized expenditure in the contract with ForPsych Corporation for psychological screening of public safety recruits in preparation for upcoming Police and Fire Academy classes. Funding is typically added annually or prior to each academy class. The contract's requirements cannot be awarded through other procurement processes since this is a professional services contract that has already been awarded through the regular Request for Proposals process. The cost for the services provided in this contract have not increased since the initial contract was approved.

Bid Information: The City of Columbus Civil Service Commission published a Request for Proposals (RFP 016428) for these services and accepted proposals through October 1, 2020. A contract with ForPsych Corporation, the next most responsive bidder, was authorized and executed after a contract with the originally selected vendor, Association for Psychotherapy, Inc., was suddenly terminated in early 2021. Since this is a professional services contract that was awarded through the regular Request for Proposals process and authorized by Council (Ordinance 1156-2021), no additional bidding/procurement steps are required at this time.

Emergency Designation: Emergency legislation is requested in order to allow sufficient time for the Department of Public Safety to continue to schedule police and fire candidates for upcoming recruit classes.

Contract Compliance Number: CC033463, expires October 1, 2022.

FISCAL IMPACT: Funding for these additional services was NOT budgeted in the Civil Service Commission's 2021 General Fund budget, but once transferred, can be covered by available Object Class 01 funds previously appropriated to the Commission.

To authorize the City Auditor to transfer funds between Object Classes within the Civil Service Commission's 2021 General Fund budget; to authorize the Executive Director of the Civil Service Commission to modify and increase the contract with ForPsych Corporation for the psychological screening of public safety recruits; to authorize the expenditure of \$28,000.00 from the General Fund; and to declare an emergency (\$28,000.00).

WHEREAS, in 2020, the City of Columbus Civil Service Commission accepted proposals from qualified companies for psychological screening services; and,

WHEREAS, the Civil Service Commission awarded the contract to the ForPsych Corporation; and,

WHEREAS an emergency exists in the usual daily operation of the Civil Service Commission, in that it is immediately necessary to authorize the Executive Director to modify and increase the contract with ForPsych Corporation in order to continue scheduling public safety recruits in preparation for upcoming academy classes, thereby preserving the public peace, property, health, safety, and welfare; **now therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the City Auditor shall hereby be authorized to transfer within the Civil Service Commission's 2021 General Fund budget, the amount of \$28,000.00 per the accounting codes in the attachment to this ordinance.

SECTION 2. That the Executive Director of the Civil Service Commission be and is hereby authorized to modify and increase the contract with ForPsych Corporation for the purpose of administering psychological screenings to public

safety recruits for the Department of Public Safety's police and fire entry-level sworn positions.

SECTION 3. That the expenditure of \$28,000.00, or so much thereof as may be needed, is hereby authorized in Fund 1000 General Fund in Object Class 03 per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.