



Legislation Text

File #: 1019-2022, Version: 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the Rental of Uniforms, Mats and Building Maintenance Supplies with Unifirst Corporation. Non-safety uniforms, mats, mops and shop towels will be rented by various City agencies. The term of the proposed option contract would be approximately two (2) years, expiring May 31, 2024, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on March 17, 2022. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ020978). Three (3) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Unifirst Corporation, CC# CC000171 expires 3/3/2024, Items 1-28D, 30A-30C and 32A-38, \$1.00
Total Estimated Annual Expenditure: \$200,000.00, Various City Agencies

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance to ensure uniforms, mats and building maintenance supplies are available from the new supplier in a timely manner.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a contract for the Rental of Uniforms, Mats and Building Maintenance Supplies with Unifirst Corporation; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO002025; and to declare an emergency. (\$1.00).

WHEREAS, the Rental of Uniforms, Mats and Building Maintenance Supplies UTC will provide for the rental of non-safety employee uniforms, mats, mops and shop towels used by various City agencies; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on March 17, 2022 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, an emergency exists in the usual daily operation of various City agencies to ensure an adequate number of uniforms are provided to employees to maintain a neat appearance and mats and building maintenance supplies are readily available for the upkeep of City buildings in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract for the option for the Rental of Uniforms, Mats and Building Maintenance Supplies, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the Rental of Uniforms, Mats and Building Maintenance Supplies in accordance with Request for Quotation RFQ020978 for a term of approximately two (2) years, expiring May 31, 2022, with the option to renew for one (1) additional year, as follows:

Unifirst Corporation, Items 1-28D, 30A-30C and 32A-38, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.