



## Legislation Text

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**File #:** 1122-2022, **Version:** 1

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### ..Explanation

**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTC) for the option to purchase Wearing Apparel with Midwest Graphics & Awards and ROI Marketing Company Inc. The Department of Recreation and Parks is the primary user for wearing apparel. The wearing apparel are used to provide uniform attire for the Recreation and Parks youth sports and summer programs. The term of the proposed option contract would be approximately two (2) years, expiring 5/31/2024, with the option to renew for two (2) additional years. The Purchasing Office opened formal bids on March 17, 2022. In addition, the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ020936). Four (4) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Midwest Graphics & Awards, CC#007617 expires 4/11/2024, All Items, \$1.00  
ROI Marketing Company, Inc. CC#017329, expires 4/11/2024, All Items, \$1.00

Total Estimated Annual Expenditure: \$125,000.00, Department of Recreation and Parks, the primary user

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance in order to provide an uninterrupted and timely supply of apparel and attire to meet the needs for the upcoming youth and summer programs.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) contracts for the option to purchase wearing apparel with Midwest Graphics & Awards and ROI Marketing Company Inc., to authorize the expenditure of \$2.00 from General Budget Reservation BRPO002025; and to declare an emergency. (\$2.00).

**WHEREAS,** the Wearing Apparel UTC will provide for the purchase of apparel and attire for youth and summer programs; and,

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on March 17, 2022 and selected the overall lowest, responsive, responsible and best bidders; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Recreation and Parks in that it is immediately necessary to authorize the Finance and Management Director to enter into Universal Term Contracts with

Midwest Graphics & Awards and ROI Marketing Company Inc. for the option to purchase Wearing Apparel to provide apparel and attire for youth and summer programs, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contracts for the option to purchase Wearing Apparel in accordance with Request for Quotation RFQ020936 for a term of approximately two (2) years, expiring May 31, 2024, with the option to renew for two (2) additional years, as follows:

Midwest Graphics & Awards, All Items, \$1.00  
ROI Marketing Company, Inc. All Items, \$1.00

**SECTION 2.** That the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.