



Legislation Text

File #: 1162-2022, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish three (3) Universal Term Contracts (UTC) for the option to purchase Pharmaceutical Supplies with Bound Tree Medical LLC, Henry Schein Inc, and Life-Assist, Inc. Pharmaceutical supplies are primarily used by Emergency Medical Transport (EMT) services within the Department of Public Safety. The term of the proposed option contracts would be approximately three (3) years, expiring June 30, 2025, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on April 7, 2022. In addition, the expenditure of \$3.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ021056). Three (3) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Bound Tree Medical Llc, CC005886, expires 2/22/2024, Items 1-40 and catalog, at discounts specified, \$1.00
Henry Schein Inc., CC000504, expires 3/8/2024, Items 1-21, 23, 25-40 and catalog, at discounts specified, \$1.00
Life-Assist, Inc., CC010830, expires, 1/19/2023, Items 1-40 and catalog, at discounts specified, \$1.00
Total Estimated Annual Expenditure: \$800,000.00, Division of Fire, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance to keep supplies stocked at adequate levels.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$3.00 is hereby authorized from General Budget Reservation BRPO001107.

To authorize the Finance and Management Director to enter into three (3) Universal Term Contracts for the option to purchase Pharmaceutical Supplies with Bound Tree Medical LLC, Henry Schein Inc. and Life-Assist, Inc.; to authorize the expenditure of \$3.00 from General Budget Reservation BRPO002025; and to declare an emergency. (\$3.00).

WHEREAS, the Pharmaceutical Supplies UTC will provide for the purchase of pharmaceutical supplies used by Emergency Medical Transport (EMT) services; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on April 7, 2022 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Safety to maintain adequate levels of supplies needed for emergency services in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract for the option to purchase Pharmaceutical Supplies, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contracts for the option to purchase Pharmaceutical Supplies in accordance with Request for Quotation RFQ021056 for a term of approximately three (3) years, expiring June 30, 2025, with the option to renew for one (1) additional year, as follows:

Bound Tree Medical LLC, Items 1-40 and catalog, at discounts specified, \$1.00

Henry Schein Inc, Items 1-21, 23, 25-40 and catalog, at discounts specified, \$1.00

Life-Assist, Inc., Items 1-40 and catalog, at discounts specified, \$1.00

SECTION 2. That the expenditure of \$3.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.