



Legislation Text

File #: 1708-2022, **Version:** 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Street Sweeper Broom Replacements with Keystone Plastics, Inc. The Division of Fleet Management is the primary user for Street Sweeper Broom Replacements. Street Sweeper Broom Replacements are used to maintain City street sweeping vehicles. The term of the proposed option contract would be approximately two (2) years, expiring June 30, 2024, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on May 26, 2022. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ021701). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Keystone Plastics, Inc., CC# 001609 expires 6/8/2024, All Items, \$1.00

Total Estimated Annual Expenditure: \$35,000, Division of Fleet Management, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance to maintain an uninterrupted supply of these products.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a contract for the option to purchase Street Sweeper Broom Replacements with Keystone Plastics, Inc.; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO002025; and to declare an emergency. (\$1.00).

WHEREAS, the Street Sweeper Broom Replacements UTC will provide for the purchase of Street Sweeper Broom Replacements used to maintain City street sweeping vehicles; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on May 26, 2022 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, an emergency exists in the usual daily operation of the Division of Fleet Management in that it is immediately necessary to authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Street Sweeper Broom Replacements in order to maintain an uninterrupted supply of these products, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Street Sweeper Broom Replacements in accordance with Request for Quotation RFQ021701 for a term of approximately two (2) years, expiring June 30, 2024, with the option to renew for one (1) additional year, as follows:

Keystone Plastics, Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.