



Legislation Text

File #: 2399-2022, **Version:** 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Lumber and Wood Products with J.T. Dillard, LLC dba Zaymart Distributors. Plywood, dimensional lumber, panels and other wood products will be used by various City agencies for interior and exterior building and structure needs. The term of the proposed option contract would be approximately two (2) years, expiring October 31, 2024, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on August 18, 2022. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Chapter 329 relating to competitive bidding (Request for Quotation No. RFQ022335). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

J.T. Dillard, LLC dba Zaymat Distributors, CC# 012014 expires 8/25/2024, Items 1-5 and 7-25; \$1.00
Total Estimated Annual Expenditure: \$50,000.00, Various City Agencies.

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance to ensure that lumber and wood products are available for various interior and exterior building and structure needs throughout the City.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a contract for the option to purchase Lumber and Wood Products with J.T. Dillard, LLC dba Zaymat Distributors; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO002025; and to declare an emergency. (\$1.00).

WHEREAS, the Lumber and Wood Products UTC will provide for the purchase of plywood, dimensional lumber, panels and other wood products to be used by various City agencies; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on August 18, 2022 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management to ensure that lumber and wood products are available for interior and exterior building and structure needs throughout the City such that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract for the option to purchase Lumber and Wood Products, thereby preserving the public health, peace, property,

safety, and welfare; **NOW, THEREFORE,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Lumber and Wood Products in accordance with Request for Quotation RFQ022335 for a term of approximately two (2) years, expiring October 31, 2024, with the option to renew for one (1) additional year, as follows:

J.T. Dillard, LLC dba Zaymat Distributors, Items 1-5 and 7-25, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.