



## Legislation Text

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**File #:** 0123-2023, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement(s) for janitorial supplies with Key-4 Cleaning Supplies Inc. for the Division of Fire, as required for approval by City Council per City Code Section 329.19(g). These janitorial supplies are for use in cleaning fire stations and facilities.

**Bid Information:** Universal Term Contract - PA005262 (exp. 4/30/2024) / Key-4 Cleaning Supplies Inc. / #31-1417716 / Vendor 005308

**Emergency Designation:** Emergency action is requested to make funding immediately available to replenish inventory of janitorial supplies.

**FISCAL IMPACT:** This ordinance authorizes the expenditure of \$75,000.00 from the General Fund operating budget for the purchase of janitorial supplies for use in cleaning fire stations and facilities for the Division of Fire. The Fire Division spent approximately \$175,000.00 in 2022 and 2021, and \$204,007.54 in 2020 with Key-4 Cleaning Supplies Inc.

To authorize and direct the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement(s) for janitorial supplies with Key-4 Cleaning Supplies for the Division of Fire; to authorize the expenditure of \$75,000.00 from the General Fund; and to declare an emergency. (\$75,000.00)

**WHEREAS,** the Fire Division needs to purchase janitorial supplies for use in cleaning fire stations and facilities; and,

**WHEREAS,** a Universal Term Contract established by the Purchasing Office with Key-4 Cleaning Supplies exists for these purchases; and,

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Safety, Division of Fire, in that it is immediately necessary to authorize the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement(s) for janitorial supplies with Key-4 Cleaning Supplies Inc. so there is no interruption in supplies; **now, therefore**

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director be and is hereby authorized and directed to associate all General Budget Reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement(s) for janitorial supplies with Key-4 Cleaning Supplies for the Division of Fire.

**SECTION 2.** That the expenditure of \$75,000.00, or so much thereof as may be necessary for the purchase of janitorial supplies for the Division of Fire, be and is hereby authorized from the General Fund, per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.