



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 0356-2023, **Version:** 1

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This legislation authorizes the Finance and Management Director to renew and modify a contract on behalf of the Fleet Management Division with Express Wash Holdco, LLC for vehicle washing services.

The City of Columbus previously bid and successfully awarded Express Wash Holdco LLC (DBA: Moo Moo Express Car Wash) the contract for vehicle washing services, pursuant to bid solicitation RFQ014759. The original contract was entered into on March 1, 2020, with the option to renew for three (3) additional one (1) year periods upon mutual agreement and approval of Columbus City Council. This ordinance is seeking approval of the second of three allowed renewals.

Express Wash Holdco, LLC., FID#382-518316)      \$115,00000

**Fiscal Impact:** This ordinance authorizes the modification of the contracted amount to \$115,000.00 from \$60,000.00 and the expenditure of \$115,000.00 from the Fleet Management Operating Fund with Express Wash Holdco LLC (DBA: Moo Moo) for vehicle washing services. Due to clerical errors in changes of vendor ID there was no active contract renewal in 2022. In 2021, the Fleet Management Division expended \$60,000.00 for these vehicle washing services and in 2020, \$60,000.00 was expended. This ordinance is contingent on the passage of the 2023 operating budget.

**EMERGENCY DESIGNATION:** This ordinance is being submitted as an emergency in order to allow the continuation of vital services to keep the Division of Finance and Management - Fleet Management division operations running efficiently for the health and prosperity of City of Columbus citizens

To authorize the Finance and Management Director, on behalf of the Fleet Management Division, to modify and renew a contract with Express Wash Holdco LLC (DBA: Moo Moo) for vehicle washing services; to increase the contracted amount from \$60,000.00 to \$115,000.00; to authorize the expenditure of \$115,000.00 from the Fleet Management Operating Fund; and to declare an emergency. (\$115,000.00)

**WHEREAS,** it is necessary to contract for annual vehicle washing services for City of Columbus vehicles; and

**WHEREAS,** the Fleet Management Division solicited a bid (RFQ014759) and awarded this contract to Express Wash Holdco LLC (DBA: Moo Moo); and

**WHEREAS,** Ordinance No. 0502-2020, passed by City Council on March 16, 2020, authorized the original contract with Express Wash Holdco LLC (DBA: Moo Moo) for an initial one-year term, which provided for three (3) annual renewal options; and

**WHEREAS,** it is necessary to modify and increase the existing contract with Express Wash Holdco LLC to provide for backed payments during the 2022 fiscal year; and

**WHEREAS,** this ordinance is seeking approval for the second of three allowed contract renewals; and

**WHEREAS,** this ordinance is being submitted in accordance with the relevant provisions of Chapter 329 of City Code pertaining to contract modifications; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Finance and Management, Fleet Management Division, in that it is immediately necessary to authorize the Director of Finance and Management to modify and increase the current contract for car washing with Express Wash Holdco LLC, dba Moo Moo, to process payment of the 2022 and 2021 fees and usage costs, in a timely manner in order to allow the continuation of services to keep the Fleet Management operations running efficiently; now, therefore;

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to renew and increase the contract with Express Wash Holdco (DBA: Moo Moo) for vehicle washing services.

**SECTION 2.** That the expenditure of \$115,000.00 or so much thereof as may be necessary in regard to the action authorized in Section 1 is hereby authorized in Fund 5200 Fleet Management Operating Fund in Object Class 03-Contractual Services, per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 0356-2023 Legislation Template.xls**

**SECTION 3.** That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 6.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this Ordinance is hereby declared to be an emergency measure, and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves or vetoes the same.