



Legislation Text

File #: 0497-2023, Version: 1

. Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTCs) for the option to purchase Lawn Mowing Services with Distinctive Lawn and Landscape, LLC and WAQ, Inc. dba Southwest Lawn. The contracts will be primarily used by the Department of Public Utilities, as well as other City agencies. The contracts will provide uniform grass cutting, curbing, edge trimming, and other lawn mowing services needed at City properties. The term of the proposed option contract would be approximately three (3) years, expiring February 28, 2026, with the option to renew for two (2) additional one year periods. The Purchasing Office opened formal bids on December 15, 2022. In addition, the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Chapter 329 relating to competitive bidding (Request for Quotation No. RFQ023405). Six (6) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Distinctive Lawn and Landscape, LLC, CC#023659 expires 7/26/2023, Floodwall - Items 1-20; NE Zone - Items 21-60, \$1.00

WAQ, Inc. dba Southwest Lawn, CC#005622 expires 11/10/2024, NW Zone Items 61-105, SE Zone - Items 106-141 and SW Zone Items 142-175, \$1.00

Total Estimated Annual Expenditure: \$175,000.00, Public Utilities, primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance to ensure that the new contract is readily available in preparation for lawn mowing services to be provided at City locations.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Lawn Mowing Services with Distinctive Lawn and Landscape, LLC and WAQ, Inc., dba Southwest Lawn; to authorize the expenditure of \$2.00; and to declare an emergency. (\$2.00).

WHEREAS, the Lawn Mowing Services UTC will provide for uniform grass cutting, curbing, edge trimming and other lawn mowing services for various City facilities; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on December 15, 2022 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, an emergency exists in the usual daily operation of the Public Utilities Department and various City agencies in that it is immediately necessary to authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Lawn Mowing Services with Distinctive Lawn and Landscape, LLC and WAQ, Inc., dba Southwest Lawn so that the lawn mowing services are readily available to ensure mowing services are provided at City properties; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contracts for the option to purchase Lawn Mowing Services in accordance with Request for Quotation RFQ023405 for a term of approximately three (3) years, expiring February 28, 2026, with the option to renew for two (2) additional one year periods, as follows:

Distinctive Lawn and Landscape, LLC, Floodwall - Items 1-20; NE Zone - Items 21-60, \$1.00

WAQ, Inc. dba Southwest Lawn, NW Zone - Items 61-105, SE Zone - Items 106-141 and SW Zone Items 142-175, \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.