



## Legislation Text

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**File #:** 0472-2023, **Version:** 1

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**BACKGROUND:** Columbus Public Health (CPH) has a need to contract for security officer services for their facilities. The purpose of this legislation is to authorize the Board of Health to enter into a \$574,333.00 contract with OSS Ohio Holdings, LLC., for security services for the period March 1, 2023 to February 29, 2024 and to modify the scope of services to include off-site WIC clinics. This is the fourth year of a five year contract.

A Request for Proposal (RFP), # RFQ013881 "Security Officer Services for Columbus Public Health," was publicly posted to the City of Columbus Vendor Services website from October 16, 2019 until November 18, 2019. All 46 companies registered with the City of Columbus under commodity code 99046 (Guard and Security Services) were notified of the RFP. A total of five companies submitted responses to the RFP. In conjunction with the professional consulting firm of Security Risk Management Consultants, the CPH evaluation committee unanimously recommended awarding the contract to OSS Ohio Holdings, LLC, (formerly Ohio Support Services, Corp.) as the lowest, responsive, responsible and best bidder under the provisions of City Code, Chapter 329.

The contract compliance number for OSS Ohio Holdings, LLC., is 921264009. This ordinance is submitted as an emergency in order to avoid a break in the delivery of these needed services.

**FISCAL IMPACT:** This Ordinance is contingent on the passage of the annual appropriation ordinance for the Health Special Revenue Fund, Ord. No. 2937-2022, which will partially provide funding for this contract.

To authorize the Board of Health to enter into a contract with OSS Ohio Holdings, LLC. for security officer services; to authorize a modification to the scope of services to include off-site WIC clinics; to authorize a total expenditure of \$574,333.00 from the Health Special Revenue Fund and the Health Department Grants Fund for said contract; and to declare an emergency. (\$574,333.00)

**WHEREAS**, the Board of Health has a need for security officer services for the Health Department facility located at 240 Parsons Avenue and off-site WIC clinic locations; and

**WHEREAS**, a Request For Proposal (RFP), # RFQ013881 "Security Officer Services for Columbus Public Health," was publicly posted to the City of Columbus Vendor Services website from October 16, 2019 until November 18, 2019, and an evaluation committee unanimously recommended awarding the contract to OSS Ohio Holdings, LLC., (formerly Ohio Support Services, Corp.) as the lowest, responsive, responsible and best bidder under the provisions of City Code, Chapter 329; and,

**WHEREAS**, the Board of Health desires to enter into a contract with OSS Ohio Holdings, LLC., for the fourth year of the five-year contract as an emergency measure in order to avoid a break in the needed security services; and,

**WHEREAS**, the Board of Health desires to modify the existing scope of services to include off-site WIC clinics; and,

**WHEREAS**, an emergency exists in the usual, daily operations of the Department of Health in that it is immediately necessary to enter into a contract for security officer services for the Health Department's 240 Parsons Avenue facility and off-site WIC clinic locations for the immediate preservation of the public peace, property, health, safety and welfare,  
**now, therefore,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Board of Health is hereby authorized to enter into a contract for \$574,333.00 with OSS Ohio Holdings, LLC., for security officer services for the Health Department facility located at 240 Parsons Avenue and off-site WIC clinic locations for the period March 1, 2023, through February 29, 2024.

**SECTION 2.** That the Board of Health is hereby authorized to modify the existing scope of services to include off-site WIC clinic locations.

**SECTION 3.** That the expenditure of \$455,333.00 is hereby authorized from the Health Special Revenue Fund, Fund No. 2250, Department of Health, Division No. 5001, in object class 03 - Services, per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That the expenditure of \$119,000.00 is hereby authorized from the Health Department Grants Fund, Fund No. 2251, Department of Health, Division No. 5001, in object class 03 - Services, per the accounting codes in the attachment to this ordinance.

**SECTION 5.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance and to make any accounting changes necessary to ensure that this contract is properly accounted for and recorded accurately on the City's financial records.

**SECTION 7.** That for reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.