



# City of Columbus

Office of City Clerk  
90 West Broad Street  
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columbuscitycouncil.org

## Legislation Text

File #: 1248-2023, Version: 1

**1. BACKGROUND:** This Ordinance authorizes the Finance and Management Director to enter into a professional services agreement, on behalf of the Office of Construction Management, with Moody Nolan Inc., to act as an Architect-of-Record to provide design services for the New Municipal Court Building, in an amount not to exceed \$896,240.00 for phase-one services.

The design process will be completed in two phases. This first phase will include program verification which will include preliminary site development, validated space program documenting, block plan and stacking diagrams, and providing concepts with building height information for selection of a preferred singular direction before entering into the second phase of the design. Moody Nolan will also provide the challenges and opportunities to assist in the decision making process.

**2. FUTURE MODIFICATION:** Once Phase 1 is complete the contract will be modified to allow for Phase 2 which is full design and construction administration.

**3. BID INFORMATION:** The selection of the firm providing the design services has been performed in accordance with the procedures set forth in Columbus City Code, Section 329, "Awarding professional service contracts through requests for statements of qualifications (RFSQ's)." The project was let by the Office of Construction Management through Vendor Services and Bonfire. Of the 425 vendors solicited, 138 were Minority-owned, 4 were Veteran-owned, 243 were Small Business-owned, and 94 were Women-owned.

Four (4) RFSQ's were opened July 13, 2022. Two were designated as Minority-owned firms:

1. BBCO Design (WBE)
2. Moody Nolan Inc. (MBE)
3. DLR Group (MAJ)
4. Schooley Caldwell (MAJ)

An evaluation committee reviewed and scored the proposals based on the criteria included in Columbus City Code, Section 329. The Department of Finance and Management recommends an award be made to Moody Nolan Inc.

**4. CONTRACT COMPLIANCE INFO:** DAX No. 4920, expires 3/31/24, MBE

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against Moody Nolan Inc.

**5. SUBCONTRACTOR PARTICIPATION:** Moody Nolan Inc. proposed 5 subconsultants; two holding MBE designation:

<u>Company Name</u>	<u>City/State</u>	<u>ODI Designation</u>
DLZ Ohio, Inc.	Columbus/OH	MBE
Advanced Engineering Consultants	Columbus/OH	MBE

Minority vendor certification is currently in good standing.

**6. FISCAL IMPACT:** There are sufficient funds and budgetary authority within the Construction Management Taxable Bonds Fund - Fund No. 7732 to pay for this expenditure.

To authorize the Director of Finance and Management, on behalf of the Office of Construction Management, to enter into a professional services agreement with Moody Nolan Inc., to act as an Architect-of-Record to provide design services for the New Municipal Court Building; and to authorize an expenditure up to \$896,240.00 within the Construction Management Taxable Bonds Fund. (\$896,240.00)

**WHEREAS,** in response to the City's issuance seeking requests for statements of qualifications pursuant to City Code Section 329 to provide Architect of Record ("AR") services, four (4) technical AR proposals for the New Municipal Court Building Project were received on July 13, 2022; and

**WHEREAS,** the selection of the firm providing the design services was performed in accordance with the procedures set forth in Columbus City Code, Section 329, whereby the Department of Finance and Management recommends the City enter into an agreement with Moody Nolan Inc.; and

**WHEREAS,** it is necessary to authorize an expenditure of funds within the Construction Management Taxable Bonds Fund - Fund No. 7732 to fund the contract in the amount not to exceed \$896,240.00 for phase-one services; and

**WHEREAS,** it has become necessary in the usual daily operation of the Department of Finance and Management, Office of Construction Management, to authorize the Director of Finance and Management to enter into a professional services agreement with Moody Nolan Inc. to act as an Architect-of-Record to provide design services for the New Municipal Court Building, for the preservation of the public safety, peace, property and safety; now therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Finance and Management is hereby authorized to enter into a professional services agreement, on behalf of the Office of Construction Management, with Moody Nolan Inc., to act as an Architect-of-Record to provide design services for the New Municipal Court Building, in an amount not to exceed \$896,240.00.

**SECTION 2.** That the expenditure of \$896,240.00, or so much thereof as may be needed, is authorized in the Construction Management Taxable Bonds Fund - Fund No. 7732, per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this Ordinance are deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

**SECTION 5.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

**SECTION 7.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

