



## Legislation Text

**File #:** 1001-2023, **Version:** 1

**BACKGROUND:** The legislation authorizes the Finance and Management Director to issue a purchase order to Brennan Industrial Truck Company for the purchase of a 5,000 lb. forklift for use at the Division of Fire's Training Complex. The Fire Division is in need of a new 5,000 lb. forklift to replace the current unit which was approximately 25 years old.

**Bid Information:** The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Chapter 329 relating to competitive bidding via Request for Quotation No. RFQ024500. Five (5) bids from were received with the following results::

OCTANE Forklifts INC.	vendor #029783	\$31,774.00
Brennan Industrial Truck Co.	vendor #032341	\$39,895.00
Central Ohio Forklifts Inc.	vendor #006918	\$43,010.04
Mh Logistics Corp.	vendor #007439	\$43,100.00
Red Vest Supply	vendor #041570	\$47,206.14

Brennan Industrial Truck Co. is recommended for the award as they offer the lowest responsive bid for this purchase. The lowest bid offered by Octane Forklifts, Inc. did not meet the Division of Fire's specifications as to lead time of delivery.

**Emergency Designation:** The Division of Fire requests emergency legislation so that the purchase of said forklift can commence prior to the expiration of quote, and to avoid potential supply chain delays.

**FISCAL IMPACT:** Funds exist within the Public Safety Department's Safety Voted Bond Fund for this purchase. Cash is available upon transfer from various projects within the Safety Voted Bond Fund for this purchase.

To authorize and direct the City Auditor to transfer \$39,895.00 within various projects of the Safety General Obligation Bond Fund; to amend the 2022 Capital Improvement Budget; to authorize and direct the Finance and Management Director to issue a purchase order to Brennan Industrial Truck Co. for the purchase of a forklift for Division of Fire; to authorize the expenditure of \$39,895.00 from the Safety General Obligation Bond Fund; and to declare an emergency. (\$39,895.00)

**WHEREAS,** the Division of Fire has an immediate need to purchase a 5,000 lb. forklift for use at it's Training Complex; and,

**WHEREAS,** bids were solicited by the Purchasing Office, with Brennan Industrial Truck Co. submitting the lowest responsive bid in response to RFQ024500; and,

**WHEREAS,** a transfer of funds within the Safety General Obligation Bond Fund is necessary to fund this purchase; and,

**WHEREAS,** it is necessary to amend the 2022 Capital Improvement Budget; and,

**WHEREAS,** it is necessary to authorize the Director of Finance and Management to issue a purchase order to Brennan Industrial Truck Co. for the purchase of a 5,000 lb. forklift needed by the Division of Fire; and,

**WHEREAS,** an emergency exists in the usual daily operations of the Division of Fire, Department of Public Safety, in that it is immediately necessary to authorize the Finance and Management Director to purchase the aforementioned

forklift for it's Training Bureau so that the purchase of said forklift can commence prior to the expiration of quote, and avoid potential supply chain delays, thereby preserving the public peace, health, property, safety, and welfare; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the 2022 Capital Improvement budget (Ordinance 1896-2022) is hereby amended as follows in order to provide sufficient budget authority for this ordinance.

**Fund / Project / Project Name / Current / Amended / Change**

7701	/ P340123-100000	/ Fire Equipment (Voted Carryover)	/ \$0.00
/ \$39,895.00		/ +\$39,895.00	
7701	/ P330054-100000	/ Police Equipment - Server Storage (Voted Carryover)	/ \$891,335.00
/ \$851,440.00		/ (\$39,895.00)	

**SECTION 2.** That the transfer of cash and appropriation in the amount of \$39,895.00, or so much thereof as may be needed, is hereby authorized within the Safety Voted Bond Fund 7701 per the account codes in the attachment to this ordinance.

**SECTION 3.** That the Director of Finance and Management be and is hereby authorized and directed to issue a purchase order to Brennan Industrial Truck Co. for the purchase of a new 5,000 lb. forklift use at the Division of Fire's Training Complex, in accordance with RFQ024500 solicited by the Purchasing Office.

**SECTION 4.** That the expenditure of \$39,895.00.00 from the Safety General Obligation Bond Fund is hereby authorized per the account codes in the attachment to this ordinance.

**SECTION 5.** That the City Auditor is authorized to establish proper accounting project numbers, and to make any accounting changes to revise the funding source for any contract or contract modification associated with this ordinance.

**SECTION 6.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 7.** That all funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 8.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.