File #: 1734-2025, **Version:** 1

BACKGROUND: This ordinance authorizes the Director of the Department of Finance and Management, on behalf of the Facilities Management Division, to enter into a contract with Roberts Service Group, Inc. for the Facilities Management - Paver Replacement project.

The scope of work includes the removal, excavation, replacement, installation and other work necessary for paver replacement at the Police Training Academy and Jerry Hammond Building.

Bid Waiver Justification: A bid waiver is being requested. These services were previously bid out on RFQ028099 with zero responses received. A quote was requested and received from Roberts Service Group, Inc. who has the necessary expertise to perform the needed services.

Emergency Justification: Emergency action is requested so that the outdoor work can begin as soon as possible to allow for completion prior to the fall and winter seasons.

Fiscal Impact: A budget amendment, transfer, and expenditure within the Construction Management Capital Fund will be necessary for this expenditure.

To authorize the Finance and Management Director, on behalf of the Facilities Management Division, to enter into a contract with Roberts Service Group, Inc. for the Facilities Management - Paver Replacement project; to waive the competitive bidding provisions of Chapter 329 of the Columbus City Codes; to authorize an amendment to the 2024 Capital Improvement Budget; to authorize a transfer and expenditure up to $379,975.00 within the Construction Management Capital Improvement Fund; and to declare an emergency. ($379,975.00)

WHEREAS, the Department of Finance and Management, on behalf of the Facilities Management Division has a need for removal, excavation, replacement, and installation of pavers at the Police Training Academy and Jerry Hammond Building; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management to authorize the Director to enter into a contract with Roberts Service Group, Inc. for the Facilities Management - Paver Replacement project; and

WHEREAS, it is in the best interest of the City to waive the competitive bidding requirements of Chapter 329 of Columbus City Codes pursuant to Section 329.15 thereof because no responses were received when these services were bid out and the selected vendor has the expertise to perform the needed services; and

WHEREAS, it is necessary to authorize an amendment to the 2024 Capital Improvement Budget; and

WHEREAS, it is necessary to authorize a transfer and expenditure of funds within the Construction Management Capital Improvement Fund; and

WHEREAS, an emergency exists in the usual and daily operation of the Director of Finance and Management, Facilities Management Division, in that it is immediately necessary to authorize the Director of Finance and Management to enter into contract with Roberts Service Group, Inc. for the Facilities Management - Paver Replacement project so that the work can begin as soon as possible during the summer season to allow for completion prior to the fall and winter seasons, all for the immediate preservation of the public health, peace, property, safety, and welfare; **now, therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management, on behalf of the Facilities Management Division, is authorized to enter into a contract with Roberts Service Group, Inc. for the Facilities Management - Paver Replacement project, in an amount up to $379,975.00.

SECTION 2. That the transfer of $379,975.00 or so much thereof as may be necessary in regard to the actions authorized in SECTION 1, is hereby authorized in Fund 7733 - Construction Management Capital Improvement Fund, in Object Class 06, Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 3. That the expenditure of $379,975.00, or so much thereof as may be necessary in regard to the actions authorized in SECTION 1, is hereby authorized in Fund 7733 - Construction Management Capital Improvement Fund, in Object Class 06, Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 4. That this Council finds it in the best interest of the City to waive the competitive bidding provisions of Chapter 329 of Columbus City Codes pursuant to Section 329.15 thereof to enter into this contract and does hereby waive said competitive bidding provisions.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

SECTION 7. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 8. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 9. That for the reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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