



Legislation Text

File #: 0085-2026, **Version:** 1

BACKGROUND: This ordinance authorizes the Board of Health to modify an existing contract with Mahogany Search partners for continued comprehensive workforce consulting services for an amount not to exceed \$83,250.00. The original contract period was from February 17, 2025 through February 16, 2026 and was authorized by 0054-2025. This modification will extend the contract through June 30, 2026.

Columbus Public Health has a need to extend this contract for comprehensive workforce consulting service because there was a delay in the project timeline due to unanticipated staffing shortages in the Human Resources department. These services will be provided remotely and in-person at Columbus Public Health, located at 240 Parsons Avenue.

A Request for Proposal (RFP), RFQ029244 “Workforce Recruiting Consulting”, was publicly posted to the City of Columbus Vendor Services website from November 14, 2024 to November 22, 2024. A total of 5 vendors submitted responses to the RFP. The CPH evaluation committee, utilizing established scoring criteria, recommended awarding the contract to Mahogany Search partners.

The contract compliance number for Mahogany Search partners is CC-051045.

1. why the need for additional goods or services could not be foreseen at the time the contract was initially awarded: This extension is needed due to unanticipated staff shortages in HR
2. why it would not be in the city's best interests to have the additional contract requirements awarded through other procurement processes specified in this chapter: This vendor has begun the work but needs more time to complete the full scope of work
3. how the price for the additional goods or services which are the subject of the modification was determined: NA- no cost extension, only contract term

Emergency action is requested because the end date of the current contract was February 16, 2026 and it is immediately necessary to continue this contracted work.

FISCAL IMPACT: No fiscal impact only modifying contract term.

To authorize the Board of Health to modify an existing contract with Mahogany Search partners.; and to declare an emergency. (\$0.00)

WHEREAS, the Board of Health has a need for continued comprehensive workforce consulting services; and

WHEREAS, an emergency exists in the usual daily operation of Columbus Public Health in that it is immediately necessary to authorize the Board of Health to modify an existing contract with Mahogany Search partners in order to continue the comprehensive workforce consulting services , all for the immediate preservation of the public health, peace, property, safety and welfare; and **NOW THEREFORE,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Board of Health is hereby authorized to modify an existing contract with Mahogany Search

partners for continued comprehensive workforce consulting services for a new period of February 17, 2025 through June 30, 2026.

SECTION 2. That this contract is in compliance with Chapter 329 of the Columbus City Code.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance and to make any accounting changes necessary to ensure that this contract is properly accounted for and recorded accurately on the City's financial records.

SECTION 5. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.