File #: 2485-2026, **Version:** 1

BACKGROUND: This ordinance authorizes the Director of Finance and Management, on behalf of the Facilities Management Division, to enter into a contract with Roberts Service Group, Inc., for the replacement of (10) ten existing Pella-wood-clad double-hung windows.

The scope of work will provide the necessary replacement of (10) existing Pella wood-clad double-hung windows with new Pella windows or an approved equal, matching the existing appearance to include parts, labor, installation, equipment, materials and disposal.

The Facilities Management Division received (3) written quotes from:

Roberts Service Group, $28,690.00
Pella, $31,201.82
Bomar Construction, $47,880.00

Roberts Service Group Inc. was the lowest quote received and accepted CC#004397, exp: 6/18/28

Fiscal Impact: This ordinance authorizes the transfer and expenditure of $28,690.00 from the General Permanent Improvement Fund.

To authorize the Director of The Department of Finance and Management, on behalf of the Facilities Management Division, to enter into a contract with Roberts Service Group, Inc. to replace (10) ten existing Pella wood-clad double hung windows with new Pella windows or an approved equal to include parts, labor, installation, equipment, materials and disposal; at Fire Station 19 located at 3601 N. High St. Columbus, OH 43214; to authorize a transfer and expenditure of $28,690.00 within the General Permanent Improvement Fund. ($28,690.00)

WHEREAS, the Facilities Management Division requested written quotes for the window replacement project at Fire Station 19, located at 3601 N. High St., Columbus, OH 43214. Three quotes written were received and the quote from Roberts Service Group, Inc. was accepted in the amount of $28,690.00; and

WHEREAS, it is necessary to authorize the Director of Finance and Management to accept and execute a contract for the Fire station 19, window replacement project to include parts, labor, installation, equipment, materials and disposal; and

WHEREAS, it is necessary to transfer and expenditure of funds within the General Permanent Improvement Fund; and

WHEREAS, it has become necessary in the daily operation of the Department of Finance and Management, Facilities Management Division, to enter into a contract with Roberts Service Group, Inc., for the window replacement project at Fire Station 19; and **NOW, THEREFORE,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management, on behalf of the Facilities Management Division, is authorized to enter into a contract with Roberts Service Group, Inc., to replace (10) ten existing Pella wood-clad windows or an approved equal to include parts, labor, installation, equipment, materials and disposal.

SECTION 2. That the transfer of $28,690.00, or so much thereof as may be necessary in regard to the actions authorized in SECTION 1, is hereby authorized in Fund 7748 - General Permanent Improvement Fund, in Object Class 06, Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 3. That the expenditure of $28,690.00, or so much thereof as may be necessary in regard to the actions authorized in SECTION 1, is hereby authorized in Fund 7748 - General Permanent Improvement Fund, in Object Class 06, Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is hereby authorized to transfer the unencumbered balance remaining for this account to the unallocated balance account within the same fund upon receipt of proper notification from the Department of Finance and Management that the project has been completed, and the monies are no longer required for this project.

SECTION 6. That the City Auditor is authorized to establish proper accounting codes as appropriate.

SECTION 7. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 8. That this ordinance shall take effect and be in force from and after its passage from the earliest period allowed by law.